LOCKDOWN
“Locks, Lights, Out of Sight”

Students are trained to:
- Move away from sight
- Maintain silence
- Do not open the door

Adults and staff are trained to:
- Recover students from hallway if possible
- Lock the classroom door
- Turn off the lights
- Move away from sight
- Maintain silence
- Do not open the door
- Prepare to evacuate or defend

SHOULD PARENTS COME TO THE SCHOOL DURING A LOCKDOWN?
The natural inclination for parents is to go to the school during a Lockdown. Understandable, but perhaps problematic.
If there is a threat inside the building, law enforcement will be responding. It is unlikely that parents will be granted access to the building or even the campus. If parents are already in the school, they will be instructed to Lockdown as well.

SHOULD PARENTS TEXT THEIR STUDENTS?
The school recognizes the importance of communication between parents and students during a Lockdown event. Parents should be aware, though, during the initial period of a Lockdown, it may not be safe for students to text their parents. As the situation resolves, students may be asked to update their parents on a regular basis.
In some cases, students may be evacuated and transported off-site for a student-parent reunification.

WHAT ABOUT UNANOUNCED DRILLS?
The school may conduct unscheduled drills, however it is highly discouraged to conduct one without announcing that it is a drill. That's called an unannounced drill and can cause undue concern and stress.
Parents should recognize that the school will always inform students that it is a drill during the initial announcement.

It’s important to differentiate between a drill and an exercise. A drill is used to create the “Muscle Memory” associated with a practiced action. There is no simulation of an event; it is simply performing the action. An exercise simulates an actual event to test the capacity of personnel and equipment.

CAN PARENTS OBSERVE OR PARTICIPATE IN THE DRILLS?
The school welcomes parents who wish to observe or participate in drills.

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